

**PROVINCE OF QUEBEC  
TOWN OF METIS-SUR-MER**

**ORDINARY COUNCIL MEETING  
HELD ON FEBRUARY 3, 2020**

Minutes of the regular session of the Council of the Town of Metis-sur-Mer held on Monday February 3, 2020, in the boardroom, 138, Principale, Métis-sur-Mer, at 7:30 p.m.

Present are Councillors Luc Hamelin, Martine Bouchard, Simon Brochu, Raynald Banville and Rita D. Turriff, forming quorum under the Mayor, Ms. Carolle-Anne Dubé.

Also present are:

Mr. Stéphane Marcheterre, Director General and secretary-treasurer

**RESOLUTION #20-02-14**  
**OPENING OF THE ASSEMBLY**

It is proposed by Councillor Mr. Raynald Banville and unanimously resolved that the session of the Council of the Town of Metis-sur-Mer is opened at 7:30 pm.

**RESOLUTION #20-02-15**  
**AGENDA**

It is proposed by Councillor Ms. Rita D. Turriff and unanimously resolved to adopt the following agenda for the session:

1. **Call to order and registration of attendance**
2. **Reading and adoption of the agenda**
3. **Approval of the minutes of :**
  - 3.1 The regular session held on January 13, 2020;
4. **Monthly reports from MacNider Borough and committees:**
  - 4.1 MacNider Borough council;
  - 4.2 Local development committee;
  - 4.3 Leisure committee;
  - 4.4 Library committee;
  - 4.5 Beautification committee.
5. **Treasury**
  - 5.1 Accounts payable;
6. **Administration**
  - 6.1 Application for recognition for exemption from property taxes;
7. **Public work**
  - 7.1 Buying a snow blower for mechanical parts;
8. **Town Planning**
9. **Fire and emergency service**
10. **Leisure and culture**
  - 10.1 Mandate a graphic designer to edit family policy document;
  - 10.2 Participatory budget - formation of a selection committee;
  - 10.3 Hiring a recreation coordinator;
  - 10.4 Sponsorship requested for the *gala de la persévérance*;
  - 10.5 Sponsorship requested for the harmony of the Mistral School;
  - 10.6 Sponsorship requested for Métis Beach School;
11. **Question period (30 minutes réf. : règl. 18-122)**
12. **Adjournment**

**3. APPROVAL OF MINUTES OF:**

**3.1 The regular session held on January 2020.**

**RESOLUTION #20-02-16**  
**APPROVAL OF MINUTES OF THE REGULAR SESSION OF THE TOWN OF METIS-SUR-MER**  
**HELD ON JANUARY 13, 2020**

Each Member of the Council having received a copy of the minutes of the regular session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Monday, January 13, 2020 at least 24 hours before the present session, the Mayor is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously to approve the minutes.

#### **4. REPORTS OF THE SUBCOMMITTEES.**

##### **4.1 MacNider Borough Council**

Ms. Rita D. Turriff, member of the MacNider Borough Council, mentions the subjects which were handled at both Council meetings held on February 3, 2020:

- Agreement between MRC de la Mitis and the Town of Métis-sur-Mer - water rescue service;
- Agreement to purchase equipment in common;
- Summer Child Care Support Program 2020;
- Application for recognition for exemption from property taxes.
- Mandate the MRC de La Mitis planning department to assist the municipality in amending zoning and subdivision by-laws.
- Demand from Les Entreprises D'Auteuil et Fils Inc to CPTAQ.
- Hiring a firefighter.

The next meeting will be held on Monday, March 16, 2020 at 6:30 pm at Municipal Office.

##### **4.2 Development Committee**

The meeting scheduled at the Leisure Centre on January 14 at 6:30 p.m. has been postponed to February 6 at 7:00 p.m. Welcome to all.

##### **4.3 Leisure Committee**

The Superbowl was presented last Sunday at the Leisure Centre. A part of the profits, \$375 is donated to Métis Beach School for the year-end trip for grade 5. Next activity: Winter Day, February 28th and 29th.

##### **4.3 Library Committee**

The library continues to receive youth from CPE, école l'Envol and Metis Beach School. The organizers of the dance party that took place at the Leisure Centre on January 24th gave \$100 to the library for the purchase of books in French.

##### **4.4 Beautification Committee**

There are five new plaques in preparation.

#### **5. TREASURY**

##### **5.1 Accounts payable.**

##### **RESOLUTION 20-02-17** **ACCOUNTS PAYABLE**

It is proposed by Councillor Mr. Simon Brochu and resolved unanimously that the Council of the Town of Metis-sur-Mer adopts the list of extra accounts payable for an amount of \$ 27 450.96 for December 2019, adopts the list of disbursements for an amount of \$ 122 358.75 for January 2020, adopts the list of accounts payable for an amount of \$ 19 628.94 for January 2020 and authorizes the Secretary - Treasurer to make the payment for these accounts. The Treasurer certifies the availability of credits to make the above payments.

#### **6. ADMINISTRATION**

##### **6.1 Application for recognition for exemption from property taxes.**

##### **RESOLUTION #20-02-18** **APPLICATION FOR RECOGNITION FOR EXEMPTION FROM PROPERTY TAXES**

It is proposed by Councillor Ms. Martine Bouchard and unanimously resolved that the Town of Métis-sur-Mer supports the application for recognition for the purpose of exempting from property taxes for buildings located at 268, rue Beach in Métis-sur-Mer presented to the Municipal Commission by the Festival International de jardins no. CMQ-67254. Therefore, in the event of an enquiry, the municipality does not wish to be present.

## **7. PUBLIC WORKS**

### **7.1 Buying a snow blower for mechanical parts.**

#### **RESOLUTION #20-02-19**

#### **BUYING A SNOW BLOWER FOR MECHANICAL PARTS**

It is proposed by Councillor Mr. Raynald Banville and unanimously resolved that the Council of the Town of Métis-sur-Mer purchases a Sicard-brand snowblower for mechanical parts in an amount of \$8,000 plus applicable taxes from Les Entreprises R. Dubé Inc. of St. Octave. The amount will be paid from the unreserved accumulated surplus.

## **8. TOWN PLANNING**

NIL

## **9. FIRE AND EMERGENCY SERVICE**

NIL

## **10. LEISURE AND CULTURE**

### **10.1 Mandate a graphic designer to edit family policy document.**

#### **RESOLUTION #20-02-20**

#### **MANDATE A GRAPHIC DESIGNER TO EDIT FAMILY POLICY DOCUMENT**

**CONSIDERING THAT** the municipality is updating its family policy/MADA;

**CONSIDERING THAT** the municipality must appoint a graphic designer to produce the final document;

#### **FOR THESE REASONS,**

It is proposed by Councillor Ms. Rita D. Turriff and unanimously decided that the Council of the Town of Métis-sur-Mer mandates Caroline Turbide graphic design to produce the final family policy document under the terms of the submission dated October 22, 2019, in an amount of \$1,890 plus applicable taxes.

### **10.2 Participatory budget - formation of a selection committee.**

#### **RESOLUTION #20-02-21**

#### **PARTICIPATORY BUDGET - FORMATION OF A SELECTION COMMITTEE**

**CONSIDERING THAT** the Town of Métis-sur-Mer has taken the decision to involve its citizens in certain areas of municipal management;

**CONSIDERING THAT** the Town is looking for projects to inspire the municipality and would like to invite citizens of Métis-sur-Mer to submit ideas in development related to recreation and culture;

#### **FOR THESE REASONS,**

It is proposed by Councillor Mr. Simon Brochu and unanimously resolved that the Council of the Town of Métis-sur-Mer would like to form a selection committee to recommend to the Council the projects submitted. This committee will be made up of Mr. Raynald Banville, Councillor, Ms. Carolle-Anne Dubé, Mayor, Isabelle Dion, Recreation Coordinator, Ms. Sabrina Simard, President of the Recreation Committee and Mr. Ted Savage, member of the Métis-sur-Mer CLD.

### **10.3 Hiring a recreation coordinator.**

#### **RESOLUTION #20-02-22**

#### **HIRING A RECREATION COORDINATOR**

**CONSIDERING THAT** the Municipality of Métis-sur-Mer has joined in 2018 the creation of an intermunicipal recreation service covering the common use of a recreational resource for three (3) years with the municipality of Baie-des-Sables;

**CONSIDERING THAT** the person hired in February 2019 resigned from his position at the end of the year;

**CONSIDERING THAT** the two municipalities filed a job offer on various platforms in December 2019;

**CONSIDERING THAT** after the nominations were completed, the hiring committee interviewed three candidates;

**CONSIDERING THAT** the committee recommends to the Council the hiring of Isabelle Dion of St-Ulric;

**FOR THESE REASONS:**

It is proposed by Councillor Ms. Rita D. Turriff and unanimously resolved:

**THAT** the municipality of Métis-sur-Mer hires Ms. Isabelle Dion of St-Ulric under the terms of her contract, shares this resource with the municipality of Baie-des-Sables under the terms of the Intertermunicipal Recreation Agreement and authorizes Mr. Stéphane Marcheterre, Director general to sign the contract on behalf of the Town of Métis-sur-Mer.

**10.4 Sponsorship requested for the *gala de la perseverance*.**

**RESOLUTION #20-02-23**  
**SPONSORSHIP REQUESTED FOR THE GALA DE LA PERSÉVÉRANCE**

It is proposed by Councillor Ms. Martine Bouchard and unanimously decided that the Council of the Town of Métis-sur-Mer gives a \$100 sponsorship to COSMOSS de La Mitis to support the organization of the perseverance gala to be presented in Mont-Joli on next February 20.

**10.5 Sponsorship requested for the harmony of the Mistral School.**

**RESOLUTION #20-02-24**  
**SPONSORSHIP REQUESTED FOR THE HARMONY OF THE MISTRAL SCHOOL**

It IS proposed by Councillor Mr. Luc Hamelin and unanimously decided that the Council of the Town of Métis-sur-Mer donates \$50.00 to the harmony program at the Mistral School in Mont-Joli.

**10.6 Sponsorship requested for Métis Beach School.**

**RESOLUTION #20-02-25**  
**SPONSORSHIP REQUESTED FOR MÉTIS BEACH SCHOOL**

It IS proposed by Councillor Mr. Raynald Banville and unanimously decided that the Council of the Town of Metis-sur-Mer provides a \$50.00 donation to Metis Beach School to help organize the fifth grade, end-of-year trip.

**11. QUESTION PERIOD**

Question period began at 7:55 pm and ended at 8:00 pm.

**12. ADJOURNMENT**

**RESOLUTION #20-02-26**  
**ADJOURNMENT**

The agenda being exhausted, it is proposed by Councillor Mr. Simon Brochu that this session be adjourned at 8:00 pm.

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Carolle-Anne Dubé, Mayor

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Stéphane Marcheterre,

Minutes of the regular session held on Monday February 3, 2020

Director General and Secretary-treasurer