

**PROVINCE OF QUEBEC
TOWN OF METIS-SUR-MER**

**ORDINARY COUNCIL MEETING
HELD ON MARCH 11, 2019**

Minutes of the regular session of the Council of the Town of Metis-sur-Mer held on Monday March 11, 2019, in the boardroom, 138, Principale, Métis-sur-Mer, at 7:30 p.m.

Present are Councillors Luc Hamelin, Martine Bouchard, Simon Brochu, Raynald Banville and Rita D. Turriff, forming quorum under the Mayor, Ms. Carolle-Anne Dubé.

Also present are:

Ms. Claire Robichaud, Assistant-Director General and secretary-treasurer

RESOLUTION #19-03-25
OPENING OF THE ASSEMBLY

It is proposed by Councillor Ms. Rita D. Turriff and unanimously resolved that the session of the Council of the Town of Metis-sur-Mer is opened at 7:30 pm.

RESOLUTION #19-03-26
AGENDA

It is proposed by Councillor Mr. Raynald Banville and unanimously resolved to adopt the following agenda for the session:

1. **Call to order and registration of attendance**
2. **Reading and adoption of the agenda**
3. **Approval of the minutes of :**
 - 3.1 The regular session held on February 4, 2019;
4. **Monthly reports from MacNider Borough and committees:**
 - 4.1 MacNider Borough council;
 - 4.2 Local development committee;
 - 4.3 Leisure committee;
 - 4.4 Library committee;
 - 4.5 Beautification committee.
5. **Treasury**
 - 5.1 Accounts payable;
6. **Administration**
 - 6.1 List of buildings to be sold for non-payment of taxes;
 - 6.2 Approving 2019 budget of the OMH of Métis-sur-Mer;
 - 6.3 Occasional accompaniment by the Service in human resources and labor relations of the FQM;
7. **Public work**
 - 7.1 Permit for intervention on roads of the MTQ for 2019;
8. **Town Planning**
9. **Fire and emergency service**
 - 9.1 To approve the annual fire Service report;
 - 9.2 Civil security - application for financial assistance - part 2;
 - 9.3 Approve the graduation of two firefighters as Lieutenant;
10. **Leisure and culture**
 - 10.1 Donation requested from l'école le Mistral, department of Harmonie enrichie;
11. **Question period**
12. **Adjournment**

3. APPROVAL OF MINUTES OF:

- 3.1 The regular session held on February 4, 2019

RESOLUTION #19-03-27
APPROVAL OF MINUTES OF THE REGULAR SESSION OF THE TOWN OF METIS-SUR-MER
HELD ON FEBRUARY 4, 2018

Each Member of the Council having received a copy of the minutes of the regular session of the Town of Métis-sur-Mer held at the municipal hall, 138 Principale, Métis-sur-Mer, Monday, February

4, 2019 at least 24 hours before the present session, the clerk is exempt from the reading (Art. 333, LCV).

It is proposed by Councillor Mr. Raynald Banville and resolved unanimously to approve the minutes with corrections made.

4. REPORTS OF THE SUBCOMMITTEES.

4.1 MacNider Borough Council

Ms. Rita D. Turriff, member of the MacNider Borough Council, mentions the subjects which were handled at the Council meeting held on March 11, 2019:

- Application for minor zoning variation at 346, rue Cascade;
- Three-year renewal of the agreement between the Red Cross and the Town;
- Hiring a recreational resource;
- Appoint the members of the committee to follow the work of the recreational resource;
- Update of the PFM/MADA – appoint a Councillor responsible for seniors;
- Appoint members of the local committee to update the PFM/MADA;

The next meeting will be held on Monday, April 1, 2019 at 6:30 pm at Municipal Office.

4.2 Development Committee

There will be a meeting on March 19.

4.3 Leisure Committee

There will be a spaghetti dinner on March 23rd.

4.3 Library Committee

There will be a meeting in Ville Dégelis on May 25th. Watch the info-Métis for upcoming activities

4.4 Beautification Committee

The trees are ordered. The distribution will take place on May 25th at the municipal office.

5. TREASURY

5.1 Accounts payable.

ACCOUNTS PAYABLE

Accounts payables are not accounted. They will be approved at the next meeting of the Board.

6. ADMINISTRATION

6.1 List of buildings to be sold for non-payment of taxes.

RESOLUTION #19-03-28

LIST OF BUILDINGS TO BE SOLD FOR NON-PAYMENT OF TAXES

WHEREAS the municipality must collect all municipal taxes on its territory;

WHEREAS it is in the interest of the municipality to transmit to the office of the MRC de la Mitis the list of buildings for which the debtors are in default of paying municipal taxes, so that these buildings are sold in accordance with the Articles 1022 and seq. of the municipal Code.

ACCORDINGLY, it is proposed by Councillor Ms. Martine Bouchard and unanimously resolved:

THAT the Director general and Secretary-Treasurer, sends, before March 31, to the office of the MRC de la Mitis, the list of the buildings below, for the sale of the said buildings at the public auction, in accordance with articles 1022 and seq. of the municipal Code, to satisfy the unpaid municipal taxes, with interest and expenses incurred, unless such taxes, interest and expenses are paid before the sale;

THAT the Director general and Secretary-Treasurer be appointed as the representative of the municipality to acquire, if necessary, buildings to be sold for non-payment of taxes;

THAT the list of buildings below includes buildings whose municipal taxes are not paid at December 31, 2018 plus interest at March 31, 2019 totaling a balance exceeding \$150;

THAT a copy of this resolution and the attached document be sent to the school board.

Property and name of owner	Lot number	Taxes due (capital as of 31 décembre 2018 and interest as of 31 march 2019)
Villemaire Williams Micheline 459, Chemin Leggatt	6392-35-5085 Lots 72-P, 73-P	2 793.02 \$
Magill William Robert Route 132	6492-10-3050 Lot 67-P	716.24 \$
Nowers Douglas Alan 401, Chemin Patton	6592-25-2070 Lots 44-4, 45-3	3 005.08 \$
Smith Ernest Gordon 475, rue Beach	6792-00-0575 Lot 312-P	1 253.42 \$
Gagné Anita 116, rue Principale	7093-89-4510 Lot 72-P	2 601.13 \$

* Some charges will be added to this amount and will be announced at the time of sale.

6.2 Approving 2019 budget of the OMH of Métis-sur-Mer.

RESOLUTION #19-03-29
APPROVING 2019 BUDGET OF THE OMH OF MÉTIS-SUR-MER

It is proposed by Councillor Mr. Luc Hamelin and resolved unanimously that the Council of the Town of Métis-sur-Mer approves budget 2019 of the OMH of Métis-sur-Mer, with the following characteristics:

INCOME	45 929.00 \$
EXPENSES	97 202.00 \$
DÉFICIT	(51 273.00 \$)
CONTRIBUTIONS SHQ	46 146.00 \$
CONTRIBUTIONS MUNICIPALITY	5 127.00 \$

6.3 Occasional accompaniment by the Service in human resources and labor relations of the FQM.

RESOLUTION #19-03-30
OCCASIONAL ACCOMPANIMENT BY THE SERVICE IN HUMAN RESOURCES AND LABOR RELATIONS OF THE FQM

WHEREAS the service is offered by the human resources and Labor Relations Department of the Fédération Québécoise des municipalités;

WHEREAS it is possible for the municipality to benefit from human resources and labor relations support, where appropriate;

WHEREAS hourly rates for the year 2019 are between \$125 and \$140.

FOR THESE REASONS,

It is proposed by Mr. Councillor Raynald Banville and unanimously resolved

THAT the Town of Métis-sur-Mer accepts the proposal filed by the human resources and Labor Relations Department of the FQM produced on January 22, 2019.

THAT the Town of Métis-sur-Mer mandates the human resources and Labor Relations Department of the FQM to support it in terms of human resources and labor relations at hourly rates in force.

7. PUBLIC WORKS

7.1 Permit for intervention on roads of the MTQ for 2019.

RESOLUTION #19-03-31
PERMIT FOR INTERVENTION ON ROADS OF THE MTQ FOR 2019

CONSIDERING THAT the municipality must execute some work close to the roads under the maintenance of the *Ministère des Transports*;

CONSIDERING THAT the municipality is responsible for work executed by its employees;

CONSIDERING THAT the municipality wants to respect the clauses of the intervention permits emitted by the *Ministère des Transports*;

CONSIDERING THAT the municipality wants to give back to the *Ministère des Transports* the road infrastructures in their original state;

CONSIDERING THAT it is necessary to obtain an intervention permit from the *Ministère des Transports* to intervene on the roads under its responsibility;

CONSIDERING THAT the municipality asks *le Ministère* to give to the Town, permission to perform all unplanned emergency work, to be done between January 1 and December 31, 2019;

CONSIDERING THAT the municipality asks *le Ministère* to not require a deposit for all estimated costs to rehabilitate the right-of-ways not exceeding ten thousand dollars (\$10,000);

IT IS PROPOSED by Councillor Ms. Rita D. Turriff and resolved unanimously that the Council of the Town of Métis-sur-Mer requires from the *Ministère des Transports* the intervention permits for work which will have to be executed in 2019 and authorizes Mr. Frédéric Richard, Director of public works, to sign the intervention permits.

8. TOWN PLANNING

NIL

9. FIRE AND EMERGENCY SERVICE

9.1 To approve the annual fire Service report.

RESOLUTION #19-03-32
TO APPROVE THE ANNUAL FIRE SERVICE REPORT

WHEREAS the local authority, pursuant to section 35 of the fire safety Act, responsible for the application of measures provided in a risk hedging scheme shall adopt by resolution and transmit to the Minister, within three months of the end of their fiscal year, an activity report for the previous year and their new year's fire safety plans;

FOR THESE REASONS,

It is proposed by Councillor Rita D. Turriff and resolved unanimously:

THAT the Council of the Town of Métis-sur-Mer accepts the annual activity report presented by the Director of the Fire Department of Métis-sur-Mer, Mr. Michel Desrosiers;

THAT this document be forwarded to the Ministry.

9.2 Civil security - application for financial assistance - part 2.

RESOLUTION #19-03-33
CIVIL SECURITY - APPLICATION FOR FINANCIAL ASSISTANCE - PART 2

WHEREAS *Règlement sur les procédures d'alerte et de mobilisation et les moyens de secours minimaux pour protéger la sécurité des personnes et des biens en cas de sinistre* have been enacted by the ministre de la Sécurité publique on April 20, 2018 and will enter into force on November 9 2019;

WHEREAS the municipality wishes to avail itself of part 2 of the financial assistance program offered by the Agence municipal 9-1-1 du Québec in order to support disaster preparedness actions, including the priority measures to meet this new Regulation;

WHEREAS the municipality certifies that it has now completed the self-diagnostic tool provided by the ministre de la Sécurité publique in May 2018 and that it deems it necessary to improve its state of preparedness for disasters;

It is proposed by Councillor Mr. Simon Brochu and unanimously resolved

THAT the municipality submits an application for financial assistance to the Agence municipal 9-1-1 du Québec in the amount of \$ 10 000, under part 2 of the program mentioned in the preamble and undertakes to comply with the conditions, in order to carry out the actions described in form attached to this resolution to be an integral part totaling \$12 000, and confirms that the municipality's contribution will be at least \$2 000;

THAT the municipality hereby certifies that it will be grouped together with the local municipalities of Grand-Métis, La Rédemption, Les Hauteurs, Mont-Joli, Padoue, Price, Sainte-Angèle-de-Mérici, Sainte-Flavie, Sainte-Jeanne-d'Arc, Sainte-Luce, Saint-Charles-Garnier, Saint-Donat, Saint-Gabriel-de-Rimouski, Saint-Joseph-de-Lepage, Saint-Octave et La MRC de La Mitis for part 2, and that it requests the additional financial assistance of \$2 000 provided for in the program in this case;

THAT the municipality authorizes the Director General to sign on behalf of the Town the financial assistance application form and certify that the information contained therein is accurate.

9.3 Approve the graduation of two firefighters as Lieutenant.

RESOLUTION #19-03-34

APPROVE THE GRADUATION OF TWO FIREFIGHTERS AS LIEUTENANT

CONSIDERING THAT there is a job opening as Lieutenant for the Fire Department and that two firefighters would be available to graduate;

CONSIDERING THAT this graduation would have the effect of assisting the Director of the Fire Department in the management of conformity of vehicles and equipment and also in the setting up of monthly practices.

FOR THESE REASONS,

It is proposed by Councillor Ms. Martine Bouchard and unanimously resolved that the Council of the Town of Métis-sur-Mer authorizes Mr. Ted savage and Mr. David Paquette to follow the necessary training in order to graduate as Lieutenant for the fire service of Métis-sur-Mer.

10. LEISURE AND CULTURE

10.1 Donation requested from Mistral School, department of Harmonie enrichie.

RESOLUTION #19-03-35

DONATION REQUESTED FROM MISTRAL SCHOOL DEPARTMENT OF HARMONIE ENRICHIE

It is proposed by Councillor Ms. Martine Bouchard and resolved unanimously that the Council of the Town of Métis-sur-Mer donates \$ 50.00 to Mistral School, department of Harmonie enrichie.

11. QUESTION PERIOD

Question period began at 8:00 pm and ended at 8:20 pm.

12. ADJOURNMENT

RESOLUTION #19-03-36

ADJOURNMENT

The agenda being exhausted, it is proposed by Councillor Ms. Martine Bouchard that this session be adjourned at 8:20 pm.